


REVIEW OF DOCUMENTS ON CORNERSTONE CEREMONY

Commendations to the GC

Report of the Ceremonies

Agency Notice 

Speakers Stand and Seating Arrangements

Operational Plan

Cornerstone Ceremony

Memo to the Reception Committee

Letters of Thanks for Assistance in Connection with the Ceremony

Newspaper Clippings of the Ceremony, etc.

Instructions for Ushers & list of ushers

List of Alumni to Receive Invitations

Lists of Individuals to be invited to the Ceremony (Outside and
Inside the Agency)

Memos transmitting reserved seat tickets within Agency

Notes on Cornerstone Ceremony Meeting

Invitations to Individuals

Memo re Invitation i.e. size, number etc.

Memos for the Record on Meetings with Other Agency Officials
Who Planned the Cornerstone Laying Ceremony for their Agency

Letters of acceptance

Letters of Regrets

STATINTL

Admission Card, Parking Permits, Invitation
Seating Arrangement
Info re Trowels
Letters fwding Souveniers of Ceremony
Memo to Stations and Bases Announcing Ceremony
Invitation List
Estimate of Cost
Prayer
Landing of Helicopters & Use of GW Parkway
Correspondence re Marble for Stone
Inscription on Cornerstone
Letters Requesting Assistance Necessary for Ceremony
Master List of Those to Receive Invitations
Cornerstone Drawings
Contents of Box, Pictures
Tapes of Ceremony
Space Requirements